

Kidlington Parish Council

Exeter Hall, Oxford Road, Kidlington OX5 1AB

Tel: 01865 372143 www.kidlington-pc.gov.uk



Date: 5 September 2025

Dear [REDACTED]

Thank you for your request for an Internal Review of the Council's recent response to your Freedom of Information request.

Having carefully gone back through your questions against the documentation provided, I can confirm that all of the points you raised have already been addressed in the information published on the Council's website. The relevant material is available under the **Development and Strategy Committee – OUFC** section.

However, in order to ensure clarity and to avoid further concern, I have also attached the same documents to this email for your convenience. These are the same items that are publicly available on the website.

The Council remains satisfied that your original FOI request has been fully met, but I trust that providing the attachments directly will assist in bringing this matter to a close

Your second request stated:

Thank you for your response.

I now formally request an Internal Review of the response provided. You have failed to answer a substantial number of questions posed in my request, nor have you provided the supporting documentation requested. In particular, you have not provided copies of any correspondence from within the council, a copy of the brief provided to Mayer Brown, nor any details around the recommendation required by Section 5.13 of the Financial Regulations.

In your response, you state: *As the documentation is already published and accessible in the public domain, the Council is not required to provide duplicate copies under the Freedom of Information Act.* As you well know, that is simply not the case, as the documentation I have specifically requested (as detailed above) is not there. To be

blunt, it feels as though the Council has given lip service to my request and dealt with it in as cursory a fashion as possible.

For the avoidance of doubt, I request that if your Internal Review determines that further documentation is to be released in response to my request, that this is provided to me as email attachments, not by pointing me to your website.

Please acknowledge this request and provide a target date for response, which should usually be within 20 working days.

Information required:

- 1) **When was it agreed that KPC would obtain a quote from Mayer Brown?**
- 2) **Who proposed Mayer Brown as the appropriate organisation to approach?**
- 3) **When was the quote requested from Mayer Brown?**
- 4) **On what date was the Clerk instructed to commission the work?**
- 5) **On whose authority was the Clerk instructed to commission the work?**
- 6) **Can you confirm that, as indicated by the minutes of the F&A Committee, the Clerk was instructed to commission the work prior to the F&A Committee meeting on 10th July?**
- 7) **Please confirm when, in relation to this matter, the recommendation to the council was made?**
- 8) **Please provide a copy of this recommendation and the reasons for the requested waiver.**
- 9) **When and how did the Council agree to this recommendation?**
- 10) **Please provide a copy of the brief provided to Mayer Brown by KPC**
- 11) **Who prepared this brief?**
- 12) **On whose authority was this brief prepared and issued?**
- 13) **On what date was this brief submitted to Mayer Brown?**

Thank you for your Freedom of Information request dated 30 August 2025 regarding the Parish Council's consideration of an independent traffic consultation in relation to the OUFC planning application.

I can confirm that all of the information you have requested is publicly available on the Kidlington Parish Council website. This can be found under the **Development & Strategy Committee** section, specifically under the heading **OUFC**.

For ease of reference, please visit:

[Home - Kidlington Parish Council](#)

As the documentation is already published and accessible in the public domain, the Council is not required to provide duplicate copies under the Freedom of Information Act.

Please note that, where required, some information may be redacted to protect personal data or information exempt under the Act: any redactions will be marked and justified.

If you are dissatisfied with the handling of your request once you have received our response, you may request an internal review by writing to the Clerk within 40 working days. If you remain dissatisfied after the review, you have the right to appeal to the Information Commissioner's Office (ICO)

Yours sincerely

Sarah Kearney

Clerk to Kidlington Parish Council