

**Minutes of the Meeting of the Community Committee**  
**Held at Exeter Hall, Oxford Road, Kidlington on 5 March 2020 @ 6.30pm**

**Present:** Cllr Chris Pack (Chair)                      Cllr Conrad Copeland (Vice)  
                 Cllr Neil Prestidge                              Cllr David Robey  
                 Cllr Alison Street                                Cllr Katherine Tyson  
                 Cllr Doug Williamson

**In Attendance:** Facilities Manager – Graham Kearney, Community Projects Officer – Les Dent

**Apologies:** Cllr David Betts, Cllr Carole Pack, Cllr Tracey Wyse

**20/CO/35        Declaration of Interest:** None disclosed.

The minutes of the meeting of **9 January 2020** were agreed and signed as a true record.

**20/CO/36        Correspondence:** The Council received a letter from a member of the public regarding planting trees on verges and in open spaces. It was discussed that verges along the highway are not within the Parish Council's ownership. It was suggested that KPC works with CDC and OCC to consider areas across the village where trees or shrubs could be planted. It was recommended that Cllr Doug Williamson liaise with KPC staff to consider suitable locations.

**20/CO/37        Matters Arising**

**Seating at Bus Shelters:** it was confirmed that installation is planned for mid-March; with members reminded that focus had initially been on the bus route 700. The FM informed members the recently installed bench located outside Glebe House had been put there to aid those residents from Glebe House wishing to catch the bus to Tesco's.

**Bicester Road Cemetery:** Cllr Robey explained that a document explaining the history of the site and works completed at all stages had been produced and is available on the website. The report was considered very helpful for future reference. He advised that meeting is being held on 12 March with representatives from OCC, Cemetery Development Services, White Horse Contractor in attendance to discuss how to improve the drainage situation. He reiterated that the Council has allocated considerable funds for this project as it is a high priority.

**Solar Lights:** members approved the FM's recommendation to use the local company RiteTech for the solar light installation at a cost of **£4,440.84**; the design being preferred, battery aftercare technical support should be required; members were reminded the cost of supply and installation would be met by the County Councillors Priority Fund agreed by Cllr C Griffiths and Cllr M Billington.

**Spring Clean:** the CPO updated members that the Spring Clean would take place on 4 April and a number of residents have volunteered to take part.

**Youth Shelters:** Cllr Prestidge to recirculate the report for members to review and consider options with this item added as an agenda item for the next meeting in April

**20/CO/38        The Facilities Manager's Report**

The report was reviewed by members with clarifications on a few points; **Croxford Gardens** – tree work following severe weather confirmed as completed. **Play areas** – waterlogged areas to be resolved. **St Mary's Fields Group** – the owl box has been installed successfully. **Allotments** - meeting scheduled for 17 March 2020.

The items of expenditure within the report were detailed under agenda items.

The FM confirmed the disabled lift installed in the Main Hall had a positive impact on bookings with the larger fairs accommodating the area needed, making accessible for all.

**20/CO/39 Pavilion Chairs Replacement**

Quotes were considered. Members approved the recommendation made by the CPO - Office Needs chairs at a cost of **£450 + VAT** for x 20 chairs.

**20/CO/40 Artificial Matting for Exeter Close Park**

The quote circulated ahead of the meeting and the FM's recommendation to employ the Nomow manufacturer to undertake the works, cutting out the middle company was accepted. All other quotes sourced would exceed the quote already received, as play providers use Nomow as their supplier for artificial matting. The samples were shown to members and FM's recommendation was accepted. A **cost of £1,593.00 excl VAT**.

**20/CO/41 Emergency Action Plan, NOP, Community Action Plan**

The CPO advised members on the document being compiled presently with suggestion of input from Councillors for further updates. The subject of the present virus was discussed at this point with a request for the CPO to liaise with larger council bodies and ask for guidance, advice on protocol and procedures presently in place, with an idea to adopt at local level. An item for next Full Council. The Clerk had previously circulated information from OALC to all staff.

**20/CO/42 K5 Better Together/Healthy Place Making**

Cllr Street updated members regarding the recent meeting held with objectives discussed. A further meeting is scheduled for 24 March at 5.30pm at Exeter Hall. CPO was asked to confirm whether the Junior Park run at Stratfield Brake was to take place. Reference was made to an insulation grant being obtainable however the criteria was specific to home owners; currently Kidlington houses were being assessed visually in respect to possible grant money being available. The incredible edible scheme being led by CDC as a new gardening incentive. The fitness trail was debated on the possible options with preference for not having a "blue" line but an alternative idea. There was a good take up of the FAST programme which has recently rolled out in the district with a good deal of families benefitting. Cllr Street agreed to email Rosie Rowe/CDC to seek an update on progress, since the last meeting.

**20/CO/43 Climate Change**

Cllr Prestidge was thanked for his detailed report and the key items detailed on the action plan. It was agreed this was an on-going strategic overview in developing ideas, which in turn would be directed to both Community and Policy & Finance for further discussion, enabling policy making and the ideas formed, being KPC led. It was agreed the two work groups K5 Together and Climate Change were strongly inter-linked so needed to match up group responsibilities, so it is clear moving forward.

**The meeting closed at: 8.10pm**

**The next meeting to be held on: 23 April 2020 @ 6.30pm**