

KIDLINGTON PARISH COUNCIL

Exeter Hall, Oxford Road, Kidlington, OX5 1AB

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Minutes of the Meeting of the Policy and Finance Committee held at Exeter Hall, Oxford Road, Kidlington on Thursday 27 February 2020 at 6.30pm

PRESENT: Cllr Alan Graham, Cllr Conrad Copeland, Cllr Ian Middleton, Cllr David Robey (Acting Chair), Cllr Neil Prestidge, Cllr Doug Williamson (for Cllr Betts)

IN ATTENDANCE: Alyson Bateman, Finance Manager

APOLOGIES: Cllr David Betts, Cllr Katherine Tyson

20/PF67 **Declarations of Interest:** None declared.

20/PF68 The minutes of the meeting held on 15 January 2020 were signed as a correct record.

20/PF69 The committee reviewed the Risk Assessment schedule and asked for the source of the ratings of risk to be provided.

The committee suggested including an item for GDPR (General Data Protection Regulation). Finance steps taken to mitigate VAT risk – new Auditor now undertaking 3 visits per annum (original carried out only one)

Adverse press coverage – Potentially contentious issues to be discussed in detail and minuted.

Risk Assessment Schedule be re-presented at Full Council for approval.

20/PF70 The committee agreed that the Climate Change Working Group should continue its work with the current membership which Neil Prestidge agreed to Chair. The group will report to Community and Policy and Finance committees.

20/PF71 Agenda items 6 and 7, Review of current financial position and Capital Projects were reviewed together and noted by the committee.

20/PF72 The committee RECOMMENDED approval of grant applications:
Help For Heroes Fundraising event - £516 in kind support for hire of hall
Royal British Legion Poppy Appeal event at Exeter Hall - £360 in kind support for hire of hall

The committee requested that the date of the next meeting be reviewed as it falls on Election day.

The meeting closed at 8pm