

**Minutes of the Meeting of Kidlington Parish Council
Held at Exeter Hall, Oxford Road, Kidlington on Thursday 27 June 2019**

Present: Cllr David Betts, Cllr Conrad Copeland, Cllr Jacqueline Garlick, Cllr Alan Graham, Cllr Ian Middleton, Cllr Carole Pack, Cllr Chris Pack, Cllr Neil Prestidge, Cllr David Robey, Cllr David Thurling, Cllr Katherine Tyson, Cllr Alison Street, Cllr Doug Williamson

Apologies: Cllr Maurice Billington, Cllr Tracey Wyse

In attendance: Clerk to the Council and RFO. Ed Potter, CDC.

Ed Potter explained about the difficulties with the rising bollard on the High Street. There are some current technical difficulties with the communication link between the bollard and the TVP Control Room. There have also been some problems with staff shortages in the control room meaning the camera cannot always be manned. The Council asked that Ed make the necessary enquiries and report back to KPC by the end of July with a clear plan for the solutions and a contact who is responsible for its correct working.

The Chair said that the Clerk had agreed that for future meetings of Council and Committees an email would be sent to members a few days before the meeting containing all the papers for that meeting as attachments, other than any last-minute additions. It was agreed that this would make easier printing out the papers at home as well as direct access on line for those bringing their own computers to the meeting.

19/012 Declarations of interest – none declared

19/013 It was **RESOLVED** that the minutes of the meeting held on 16 May 2019 were signed as a true record.

19/014 Public Participation – none

19/015 The Council received and **RESOLVED** to move the minutes of the Planning Meetings held on 16 May and 13 June 2019

19/016 The Council received and **RESOLVED** to move the minutes of the Policy and Finance Committee meeting held on 13 June and to adopt the following **RECOMMENDATIONS**:

- i. To increase the budget in 2019/20 for the Frank Wise Memorial Fund to £500
- ii. To agree a budget of £100k for improvements to Ron Groves Park.
- iii. To form a working group to consider sustainability and climate change issues.

On advice from the Clerk, it was agreed that the extension of the leases with Kidlington Recreational Trust needs further discussion.

19/017 The Council received and **RESOLVED** to move the minutes of the Community Committee meeting held on 20 June 2019 and to adopt the following **RECOMMENDATIONS**:

- i. To approve expenditure of up to £2000 for new and replacement benches at Exeter Close. Expenditure to come from Environmental Improvement reserves.
- ii. To instruct the Clerk to continue with background work regarding the possible conversion of the barn at Exeter Close. To report back to the Community Committee with findings.
- iii. To approve expenditure of £2025 for a chiller at Stratfield Brake
- iv. To confirm the revised start time of the Community Committee on 19 September to 7.30pm

19/018 The Council received an oral report from the Clerk on current matters.

19/019 The Council received and **RESOLVED** to accept management accounts for the year 2018/19. The Finance Manager was asked in future to add notes to the accounts highlighting and explaining any points of potential interest or concern.

19/020 The Council received the Internal Auditor's report and **RESOLVED** to accept the recommendations.

19/021 The Council **RESOLVED** to approve the Annual Governance Statement 2018/19

19/022 The Council **RESOLVED** to approve the Accounting Statements 2018/19

19/023 The Council **RESOLVED** to approve the Statutory Balance Sheet for Kidlington Parish Council

19/024 The Council considered required expenditure at Stratfield Brake and **RESOLVED** to approve the following:

- i. Fire Compartmentation Works: £1930
- ii. Legionella Risk Assessment: £676
- iii. Clean and Disinfection of the Cold Water Storage Tanks: £900
- iv. Hot Water Storage Tank: £750
- v. Artificial Cricket Wicket: £3460
- vi. Remedials from recent service of Car Park Sewage Pumps: £3693 for new pump and £1348 for refurbished pump
- vii. Cyclone Ducting and Extraction Systems: £3,500

19/025 The Council **RESOLVED** to approve the expenditure of £1065 for repairs to the dry stone walls at St Mary's Burial Ground.

19/026 The Council **RESOLVED** to approve the purchase of free standing goals for Exeter Close at a cost of around £2000.

19/027 The Council discussed the ongoing negotiations regarding the lease with the Bowls Club. It was agreed that a conclusion needs to be drawn quickly following nearly 2 years of discussion, but that the terms require further consideration.

19/028 The Council received reports from District Councillors.

The Chair reported that following the Parish Liaison meeting with Cherwell District Council he and the Clerk would invite Robert Jolley, Assistant Director: Planning & Economy, to attend the next meeting of the Policy and Finance Committee, and that the Leader of Oxford County Council had agreed to attend the next full meeting of Council. A meeting of the Exeter Close Sub-Committee will be convened on 11 July to prepare the Council's response to the consultant commissioned by Oxford County Council to prepare the tender for an options appraisal for Exeter Close redevelopment; the consultant and the options appraisal will both be funded by OCC.

The meeting closed at 9.30pm