

**Minutes of the Meeting of the Policy and Finance Committee
held on Thursday 15 March 2019 at 7.30pm
at Exeter Hall, Oxford Road, Kidlington**

PRESENT: Cllr Alan Mackenzie-Wintle (Chair)
Cllr David Betts
Cllr Chris Pack (for Cllr Graham)
Cllr Helen Kingsley
Cllr Nigel Simpson
Cllr Neil Prestidge

IN ATTENDANCE: Rachel Faulkner, Clerk to the Council and Alyson Bateman, incoming Finance Manager

APOLOGIES: Cllr Andy Dyer

19/PF06 **Declarations of Interest:** Cllr Prestidge recorded an issue of bias as Chairman of the Kidlington Recreational Trust and he would therefore not take part in the discussions concerning their grant applications.

19/PF07 The minutes of the meetings held on 31 January 2019 were amended to include more detail regarding the amendment to the Grants Policy and signed as a correct record.

19/PF08 Matters Arising

Oxford to Cambridge Expressway – Cllr Betts reminded the committee that the Council needed to have a position regarding the proposal for the Expressway and decide whether it wished to join forces with other groups opposing the plans. Cllr Betts suggested that he would write a paper to be presented to the Council for their meeting on 28 March.

Kidlington Recreational Trust – Cllr Prestidge reported that the Trust wished to gain confirmation of approval from the Parish Council for the use of the kitchen at Yarnton Road Sports and Social Club for Chaplains food delivery service. The clerk to write to confirm that the Council is happy provided it remains a delivery and on site service not a takeaway. Also to confirm that the necessary insurance cover is in place.

Reserves – the Clerk confirmed that the Council's reserves would be allocated to earmarked reserves as per the recommendations from this committee. To be confirmed at the Council meeting on 28 March.

19/PF09 The committee confirmed the precept at £697,515 which equates to £141.64 per Band D property per year which based on current information (tax base of 4924) supplied by the District Council equates to a 2% increase charge on 2018/19

19/PF10 The committee confirmed the Council's insurance policy with AXA at an annual cost of £17,552.49.

19/PF11 The committee received and reviewed accounts for 10 months to 31 January 2019.

19/PF12 The committee reviewed KPC's Standing Orders and Financial Regulations.

19/PF13 The committee reviewed dates of meetings for 2019/20 and agreed recommendations for amendments.

19/PF14 The committee discussed training and induction for new councillors. The Clerk confirmed that arrangements have been made for DCK Accountants to attend Policy and Finance Meeting in June to brief councillors on their responsibilities and CDC Planning Officers been asked to attend Planning meeting.

19/PF15 The committee considered S137 grant requests for:

- Kidlington Recreational Trust: £998.57 for tree works at Yarnton Road - approved
- Kidlington Recreational Trust: £2,932.93 for lighting work at Yarnton Road – more information required
- Kidlington Historical Society: £2,808 for secure storage units for their archives to be kept at Exeter Hall – resolved for KPC to purchase and own as council asset with agreement for long term use by Historical Society
- Clean Slate: £500 – resolved to grant £250
- Kidlington Scout Group: £1500 approx – request for use of Exeter Hall for Model Railway Exhibition in Jan 2020 – resolved to offer 50% reduction
- Kidlington Lunch Club: reduction in fees for the use of Exeter Hall – explanation follows – resolved to increase fee from £19 to £25 per session
- Kidlington Charitable Bingo: reduction in fees for the use of Exeter Hall – resolved to discontinue grant on the basis that the grant has been used to make donations to undisclosed beneficiaries who can apply for Parish Council grants.

19/PF16 The committee resolved to agree the previously donated sum of £200 to Royal British Legion from profits of Fireworks Event. Cllr Betts expressed serious concerns regarding process as the donation had been agreed by the Events Committee but not brought to committee or council for ratification.

19/PF17 The committee discussed new submission regarding housing density for CDC Partial Review. It was recommended that the Clerk ask the council's Planning Consultant to draft a response and establish the anticipated cost of consultancy time.

19/PF18 The date of next meeting was confirmed as 13 June 2019.

The meeting closed at 9pm