

**Minutes of the Meeting of the Community Committee
Held at Exeter Hall, Oxford Road, Kidlington on 6 September 2018**

Present: Cllr N Prestidge (Chairman)
Cllr M Billington (Vice Chairman)
Cllr N Simpson (stand in for Cllr Griffiths)
Cllr D Betts
Cllr Chris Pack
Cllr A Rose

Apologies: Cllr C Griffiths, Cllr G Hopcroft, Cllr Carole Pack, Cllr Sandra Rhodes

In Attendance: Clerk – Rachel Faulkner, Community Projects Officer – Les Dent
Cllr A Dyer, Cllr H Kingsley

Declaration of Interest: None disclosed.

Councillors advised of 2 invitations extended to all from St Mary's Remembrance Day Service on 11/11/2018 and St Johns official naming of the hall (ref Alan Walton) on 17/9/2018

184. Minutes

The minutes of **21 June 2018** were agreed and signed as a true record.

185. Matters Arising

- **Improvements for Cycling for Kidlington (minute 175)** It was recommended a small working group progress this item with particular focus on future 106 contributions being considered for enhancing the cycling and connectivity only locally to Kidlington and the Strategic element being focussed on by OCC with advice from Ben Smith/OCC.
- **Rosie Project (minute 175)** the Clerk advised on progress and involvement from local schools. A meeting will be held on 12 September to discuss installation and potential additional cost implications for KPC.
- **Deer Fencing /Station Fields Allotment (minute 175)** item needs further follow up as repair not resolved.
- **Exeter Close Play Area/Outdoor Gym (minute 175)** The Clerk advised on some issues encountered with the new park, to be addressed by Elbe and their installation company. A couple of accidents have been reported. Sensory planting of beds, being sponsored by Bunkers Hill Nursery and relocation of the maze to a better location. Discussion was held on what to do with the mound area and it was agreed to **RECOMMEND** to Council consideration of artificial turf and tunnel.
- **Trees Issue Hazel Walk (minute 179)** It was confirmed works have now been completed. Concern was raised reference winter maintenance needs for allotments in general. An agenda item for next meeting. The Clerk advised she was presently liaising with the Probation Service.
- **Stratfield Brake Update on contract (Minute 180)** Cllr Prestidge reported he had spoken with CDC given the poor service and condition of Stratfield Brake. An October deadline was agreed with CDC with a request to see a vast improvement overall, an action plan and increase of monitoring needed by Liam Didcock from CDC.
- **Emergency Action Plan (Minute 182)** A date in September to be agreed with Cllr Betts and CPO
- **New Website (Minute 175)** it was agreed this will be addressed asap once staff is at full capacity. In the interim, more focus will be made on the existing site with updating and deleting items.

186. CCTV. The committee considered a recommendation for the installation of CCTV cameras at the Pavilion/Playground and accepted a quote for £5,266. The committee RECOMMENDS accepting quotation.

187. Outdoor Lighting/Exeter Close
The Clerk reported on the various detailed quotes already received and after discussion it was agreed to request assistance from OCC for advice.

188. Bicester Road Cemetery/Drainage Work Tenders
It will be RECOMMENDED to full Council the preferred contractor is White Horse Contractors. A check is needed on the electricity supply element of the quote.

189. Remembrance Day Tree/Commemorative Plaque Location:
The planting of the tree and plaque was discussed and decided on Bicester Road Cemetery.

190. Benches at St Mary's: it was agreed to consider this item again and to form a working group to discuss a policy review, however for now no benches to be placed at site.

191. Exeter Hall Items

- A Fire Risk Assessment had been carried out for Exeter Hall. The Clerk advised the committee that all urgent recommendations had been dealt with.
- **Remedial Roof Works for Exeter Hall.** It was agreed to forward the quotes to the Surveyor for his recommendations on the quote received. It was agreed to RECOMMEND to full Council PR Roofing, but will await advice from Surveyor.
- **Refurbishment of Bar Area** it was suggested only minor redecorations are required but a small working group to be formed to progress this. To liaise with Cllr Griffiths and Hopcroft.
- **Replacement of Fire Alarm System** It was agreed to RECOMMEND to full Council replacement of the existing non compliant system at a cost of £6,624 + VAT
- **Update on finance costs for recent office refurbishments** The final figure was not available as RFO presently on annual leave.
- Cllr Betts asked that the maintenance budget for Exeter Hall be considered at the next meeting.

192. Barn Redevelopment/Exeter Close The Clerk advised on a recent meeting with CDC and Building Contractors suggestion of costs. Consideration on the commercial viability of the proposal with risk factor needs to be addressed via the tender process and to check planning consent and covenant restrictions on site.

193. Forthcoming Events The dates for the Fireworks (5 November) and Christmas Light Switch on (29 November) were confirmed. It is hoped that a sponsor be secured for the Christmas Lights again this year. The Community Fun Day was reported as a great success with positive feedback from residents.

Meeting Closed @ 8pm