

**Minutes of the Meeting of the Community Committee
Held at Exeter Hall, Oxford Road, Kidlington on 8 February 2018**

Present: Cllr N Prestidge (Chairman) Cllr G Hopcroft
Cllr A Rose Cllr N Simpson
Cllr M Billington Cllr C Pack
Cllr C Griffiths
Cllr D Betts
Cllr H Kingsley

Non Attendance: Cllr A Dyer, Cllr S Rhodes

In Attendance: Clerk – Rachel Faulkner
Community Projects Officer – Les Dent

Declaration of Interest: None disclosed.

134. Minutes

The minutes of the meeting held on 17 November 2017 were agreed and signed as a true record.

135. Terms of Reference

The Clerk confirmed the Committee's terms of reference and suggested that the Council may want to consider renaming the committee to better explain its purpose. It was agreed to discuss further at Full Council if necessary.

136. Correspondence

- **Parking**

The issue regarding parking in Kidlington as a whole will be directed to CDC's Scrutiny Committee with a view to raise and strengthen the points utilising the scoping document. Cllr Prestidge to report back to KPC on update.

- **Adverse Weather Policy**

The Clerk advised on a recent issue with adverse weather. The existing policy was reviewed and confirmed as acceptable in to continue gritting pathways surrounding Exeter Hall but exclude the car park. Additional signage will be displayed during these days.

- **Spruce Road**

The Clerk advised on the issues with parking at Spruce Road and it was agreed contact be made with Sanctuary with the view to offering them the area for possible conversion for additional parking.

- **Banking Options in Kidlington**

Correspondence received from Carl Smith highlighting his concern about the reduction of banks within the village was acknowledged.

137. Financial Report

The Finance report was received. It was noted that all areas were within budget and funds are available for some remedial works at Exeter Hall if required.

138. Review of Capital Projects

It was **RECOMMENDED** that the list be updated prioritising each of the items. The maintenance of existing KPC buildings and liabilities to take priority. Smaller project items should be considered with an update on actual costings for all projects already completed.

The committee RESOLVED that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw

139. Staff Structure

The clerk updated the committee on some recommendations regarding staffing. The committee agreed with the recommendations which will be brought to the Full Council.

RESOLVED that the press and public be advised that they may return to the meeting.

140. Open Spaces Report

This report was discussed and there was some concern regarding the recent work undertaken to replace the paths at the Broadway. The Open Spaces Manager to check what the specifics were on materials used and to report back to Committee.

141. Open Spaces Vehicle

It was **AGREED** the wording on the side of the van to state "Keeping Kidlington Clean and Green".

The committee RESOLVED that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw

142. Deer Fencing at Station Fields Allotments

Further clarification on the materials suggested in the quotes to be confirmed by the Open Spaces Manger. Worton Farms are in agreement to the works being undertaken.

RESOLVED that the press and public be advised that they may return to the meeting.

143. Memorial Benches in Burial Grounds

The Clerk advised on recent correspondence received requesting a bench being placed at Bicester road Cemetery. It was **RECOMMENDED** the material of the benches to be metal and updated in the rules and regulations for BRC.

144. Waste Bins – West Kidlington/Bicester Road alleyway to Green Road

The committee agreed that bins were needed in these locations but that funding should be sought from private companies to sponsor them.

145. Broadway Works Completed

It was **RESOLVED** the recent Broadway works completed at a cost of £6940 plus VAT were to be taken from the Gravel Pits Capital Fund.

146. Bicester Road Cemetery Drainage

A recent report from the Cemetery Development Services Ltd was circulated ahead of the meeting. Cllr Betts agreed to speak directly with them to seek further clarification on their

recommendations. If the work was deemed necessary it was RECOMMENDED that the Clerk employ the service of Cemetery Development Services.

147. Primesite Media – Maintenance of Bus Stops

Request a notice be placed on the defunct bus shelter at The Moors. CPO to action.

148. Kidlington Spring Clean 2018

It was **RESOLVED** the next date for this event to be 21 April 2018 @ 10am. The focus to be along the canal. Meeting at Exeter Hall. To promote via website and media.

The committee RESOLVED that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw

149. Morton Avenue Amenity Space

The committee were advised by the Clerk that the land was not registered with the Land Registry and that she would be making steps to formalise the ownership.

RESOLVED that the press and public be advised that they may return to the meeting.

150. Progress on Adventure Playground & Outdoor Gym

It was **RECOMMENDED** that the Council appoint a Project consultant and quotes were considered. It was **RESOLVED** to appoint Sport and Play Consulting Co.

151. Exeter Hall Condition Survey

It was confirmed Cllr Betts and the CPO to meet to establish what works need to be undertaken.

152. Office Refurbishment

The Clerk updated the Committee on the intended works and advised change on date given the need to relocate some of the bookings.

153. Exeter Close Development

The Clerk updated the Committee on the meeting with Carter Jonas. It was felt that the project would need input from both OCC and CDC, along with professional guidance. Further clarity is needed on the Council's requirements for a new Exeter Hall with capacity being a key component. It was **RECOMMENDED** that the Exeter Close Group meet to progress this item asap. The group was confirmed to comprise: Cllr Simpson, Cllr Hopcroft, Cllr Dyer, Cllr Graham, Cllr Rose and Cllr Pack.

154. Roundabout Art Project

An update to follow after the group has met on 13 February 2018.

155. Agenda – Annual Parish Meeting

The committee approved the Agenda.

156. Annual Newsletter

A copy of the draft Newsletter was distributed with request for proof reading and comments.

157. Events Update

Cllr Kingsley advised on the forthcoming Community Fun Day to be held on 14 July 2018 with planning and ideas underway for this event.

158. Kidlington In Bloom

Cllr Pack advised on this year KIB along with the advice from Paul Almond/CDC. More focus is needed to promote more community involvement during the whole year. The colours of red, white, blue are this year's choice honouring 100 years since the end of WW1. More promotion is needed for the front garden competition. The Clerk confirmed the offer of sponsorship had been received from Oxford Garden Design and Bunkers Hill Nursery.

159. Kidlington High Street Master Plan

Cllr Simpson to liaise with Bob Duxbury regarding his suggestion that this was required. The Clerk advised she would be meeting Adrian Colwell to seek further clarity. It was **RECOMMENDED** this item be a substantive agenda item for the next meeting.

160. The next meeting to be held on 19 April 2018 @ 6.30pm

The meeting closed at 8.50pm