

**Minutes of the Meeting of the Policy and Finance Committee  
held on Thursday 4 October 2018 at 6.30pm  
at Exeter Hall, Oxford Road, Kidlington**

**PRESENT:** Cllr David Betts  
Cllr Alan Graham  
Cllr Helen Kingsley  
Cllr Alan Mackenzie-Wintle (Chair)  
Cllr Nigel Simpson

**IN ATTENDANCE:** Clerk to the Council, Responsible Financial Officer

**APOLOGIES:** None

**18/PF11** **Declarations of Interest:** None declared

**18/PF12** The minutes of the meeting held on 26 April 2018 had been incorrectly circulated and would be reviewed at P&F meeting on 1 November.

**18/PF13** **Matters Arising.**

The committee discussed the management contract with Stratfield Brake and how it should be monitored. It was agreed that any further costs for the refurbishment of the building should be brought to the Policy and Finance committee but the ongoing management of the contract should be a regular item for the Community Committee.

The clerk reported that there had been no response from the owners of the land at Morton Close but she would continue to attempt contact to establish ownership and confirm that KPC do not own and are not responsible for the land or the equipment on it.

The committee asked if any further information was available regarding the Kidlington Village Centre Masterplan having been informed that Alan Baxter Associates had been commissioned. The clerk to contact CDC to ask about progress. Cllr Mackenzie-Wintle to bring the matter up with Cllr Barry Wood.

**18/PF14** The committee considered S137 grant applications and **RECOMMENDED**

- Grant of £1,200 be given to Kidlington Recreational Trust
- Grant of £487.50 be given to Animation Station for the use of Exeter Hall for 5 workshops.
- An application was received from the Friends of Gosford Hill School for a contribution to improvements to the foyer and toilets. The committee felt this application did not meet the criteria of the Grants Policy as other bodies have responsibility for the funding of educational establishments.

**18/PF15** The committee received the accounts for 5 months to 31 August 2018.

The committee suggested that the £10k contribution from Kidlington Recreational Trust may need to be reviewed.

The committee **RECOMMENDED** increasing the Grants budget by £5k in 2019/20.

**18/PF16** The committee reviewed the updated Capital Projects list. Cllr Betts stated that it was important the Council does not deplete its capital funds and that the maintenance of the council's existing assets should be the priority.

**18/PF17** The committee requested that the proposals for the Oxford to Cambridge expressway be an agenda item for the next full Council Meeting.

**18/PF18** The committee requested that representation at the Cherwell Local Plan Part 1 review be an agenda item for the next full Council Meeting.

The meeting closed at 7.50pm