

**Minutes of the Meeting of Kidlington Parish Council
Held at Exeter Hall, Oxford Road, Kidlington on Thursday 18 January 2018**

Present: Cllr David Betts, Cllr Alan Graham, Cllr Carmen Griffiths, Cllr Gill Hopcroft, Cllr Helen Kingsley, Cllr Alan McKenzie-Wintle,, Cllr Neil Prestidge, Cllr Sandra Rhodes, Cllr Alaric Rose, Cllr Nigel Simpson (Chairman), Cllr Mark Turner

Apologies: Cllr Maurice Billington, Cllr Andy Dyer, Cllr Carole Pack and Cllr Chris Pack

In attendance: Clerk to the Council and Responsible Financial Officer

195. Declarations of interest: None declared

196. It was **RESOLVED** that the minutes of the meeting held on 23 November 2017 were signed as a true record.

197. Public Participation. None

198. The Council received the minutes of the Planning Committee – 7 December 2017.

199. The Council received the minutes of the Policy and Finance Committee – 14 December 2017 and discussed the recommendations.

It was RESOLVED to allow grant for the Royal British Legion enabling them to use Exeter Hall for the Poppy Appeal Concert

It was RESOLVED that £15,300 LRR&I fund for Stratfield Brake be charged against capital for 2018/19 for year one and the matter be discussed and reviewed annually as part of the budget process.

It was RESOLVED that the CTRS grant not be included in the budget but that any expenditure against this receipt is specifically considered before committed.

It was RESOLVED that election funds not be budgeted for in years when there is no planned election but taken from reserves as required.

It was RESOLVED that the anticipated income of around £20k per annum from the CCLA Property Fund be included in the budget for revenue requirements and reviewed annually.

It was RESOLVED that the Council review its Reserves Policy at the Policy and Finance meeting in April

It was RESOLVED that the budget for Christmas Lights switch on event remain the same as in 2017 and if sponsorship is not secured the excess be funded with reserves.

It was RESOLVED that the S137 budget be increased to £10,000 per annum.

200. The Council **RESOLVED** to approve the budget.

The Council **RESOLVED** that this would result in an increase to the precept of 5.85%

7 councillors voted to approve the budget and 3 councillors abstained.

Cllr Graham requested that regular updates on Stratfield Brake expenditure were required at Policy and Finance committee meetings.

Cllr Betts said that Stratfield Brake renewals was a good example of where CTRS funds could be used.

Cllr Betts asked whether reserves were earmarked for specific projects.

Councillors asked for a review of the catering arrangements at Exeter Hall.

Cllr Graham asked that the Capital Projects list be reviewed at every Policy and Finance Meeting.

201. The Council **RESOLVED** to ratify authorisation of payments from 11 November to 29 December 2017.



202. The Council received the Clerk's report

S137 Grants

A new policy has been agreed to be implemented from April 2018. Grant applications will be reviewed four times a year at Policy and Finance committee meetings.

New Van and Chipper purchased

A van has been purchased for the outdoor spaces team. The council agreed to include strap line: Keeping Kidlington Clean and Green.

Exeter Hall office refurbishment

We are working with HBE Surveyors who are project managing. Quotes in and contractors appointed. Work to begin early March.

CCLA Property Fund

The capital has been invested and we should start to see income soon.

Station Field Allotments

Evidence suggests that deer fencing is required and further quotes have been sought for deer fencing around the entire site.

Broadway

The work to the paths to be completed this month. No date from OCC regarding the work to the front of the area which is being completed using the S106 funds.

Public Art

The Council to form a small working party to take forward the ideas for public art on the roundabout using the funding available through the District Council.

Bicester Road Cemetery

The Clerk reported that investigations were required regarding ongoing drainage issues. The Council agreed to employ the services of Cemetery Development Services in undertake surveys and recommend a course of action.

Stratfield Brake

The Clerk reported that quotes are being sought for replacement boilers.

Due to the nature of the business to be discussed, the council voted to take the next item in confidential session.

203. Negotiations with the Bowls Club regarding the renewal of their licence/lease are ongoing.

204. The dates of meetings in 2018 were discussed and agreed.

205. The Council agreed the agenda for the Annual Parish Meeting.

206. The Council discussed items for the Parish Newsletter. It was felt that the newsletter could not be delivered by councillors and a private company would be used.

207. Reports were received by District and County Councillors.

The meeting closed at 9.30pm



22/3/18