

KIDLINGTON PARISH COUNCIL

Exeter Hall, Oxford Road, Kidlington, OX5 1AB

01865 372143

Email: clerk@kidlington-pc.gov.uk



To: All Members of the Council

You are requested to attend the Annual Meeting of the Council to be held at Exeter Hall on Thursday 18 May 2023 at 7.30pm.

Members of the public are welcome to attend, but not speak at, Full Council meetings on-line via the Zoom platform (available without charge from <https://zoom.us>). Those wishing to speak must attend the meeting in question in person. The on-line Zoom link is

<https://us02web.zoom.us/j/88165935184?pwd=YmRuZFRlcFp4SEd5UVhTVzlvOFkzUT09>

Meeting ID: 881 6593 5184

Passcode: 791828

AGENDA

1. To appoint Allison Leigh as Acting Clerk for the meeting.
2. To elect a Chair for 2023-24.
3. To elect a Vice Chair for 2023/24.
4. To receive apologies for absence.
5. To consider candidates for co-option due to vacancies following election (**attachments to follow**)
6. To receive confirmation from the Clerk that all councillors have made a Declaration of Acceptance of Office or to agree deadlines for any remaining declarations to be made.
7. To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
8. Public Participation and Questions on matters related to the agenda.
9. To resolve that the minutes of the meeting held on 23 March 2023 are a correct record (**attachment**).
10. To confirm meeting dates from May 2023 to April 2024 (**attachment**).
11. To review Terms of Reference for committees (**attachment**).
12. To appoint members to Committees and Working Parties and to elect Chairman and Vice Chairman for each (**attachment**):
 - Community Committee (9)
 - Policy and Finance Committee (9)
 - Planning Committee (7)
 - Personnel Committee (Chairs and Vice Chairs of all committees)

To appoint members to working parties:

- Complaints and Appeals Panel (Chair and Vice-Chair of Council)
- Exeter Close Working Party
- Allotments Working Party

13. To appoint members to external bodies:

- Kidlington Recreational Trust
- Kidlington Eco Group (KEG)
- Kidlington Voice
- Oxford Airport Consultative Committee
- Oxfordshire Association of Local Councils
- Parish Transport Representative
- Police Community Forum
- St Mary's Fields Management Committee
- Stratfield Brake Liaison
- Traffic Advisory Committee

14. To consider whether KPC members receive Councillors Allowance.

15. To receive Minutes of Committees and consider recommendations:

- Planning Committee on 13 April (minutes on website for review)
- Community Committee on 20 April (**attachment**)
 - Coronation Garden
 - Dogs at St Mary's and Stratfield Brake
 - Trees at Ron Groves
 - Seating at Lyne Road bus shelter
- Policy and Finance Committee on 27 April (**attachment**)
 - S137 Grants
 - Playing Pitch Strategy
 - Co-options following elections

16. To review and adopt Statutory Documents (**attachments x 3**):

- Standing Orders
- Financial Regulations
- Scheme of Delegation (to be referred to P&F)
- Publication Scheme

17. To discuss the outcome of the Parish Poll regarding Oxford United Football Club.

18. To discuss the potential redevelopment of Exeter Close (**oral report**).

19. Botley West Solar Farm (**oral report**).

20. To receive reports from County and District Councillors.

10 May 2023

Rachel Faulkner
Clerk to the Council

Members of the public are encouraged to attend meetings of Kidlington Parish Council and its committees. Ten minutes are set aside at the beginning of each meeting to receive questions or statements from the public. These can be either spoken or written and must relate to items on the agenda of the meeting. Should a delegation wish to meet the Council they should appoint a spokesperson prior to the meeting. Written questions or statements should be sent in advance of the meeting to the Clerk (clerk@kidlington-pc.gov.uk, or by post), who will read them out at the meeting.

All members of the public intending to speak will be required to identify themselves. After the first ten minutes members of the public may only speak by invitation of the Chair. Minutes of previous meetings are available online: www.kidlington-pc.gov.uk