

# **KIDLINGTON PARISH COUNCIL**

**Exeter Hall, Oxford Road, Kidlington, OX5 1AB**

**01865 372143**

**Email: [clerk@kidlington-pc.gov.uk](mailto:clerk@kidlington-pc.gov.uk)**

## **You are requested to attend an Advisory meeting of the Policy and Finance Committee to be held via Zoom, on Thursday 10 June 2021 at 6.30pm**

Any recommendations will be considered at the meeting of the Full Council in person on 24 June 2021.

Councillors and members of the public should join the meeting on-line via Zoom following this link:

<https://us02web.zoom.us/j/85242792670?pwd=cUZ4aVBuaHN0WFhnWSs4Vzhzcks1Zz09>

Meeting ID: 852 4279 2670

Passcode: 581328

### **Agenda**

1. To receive apologies for absence
2. To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
3. Minutes – the Policy and Finance Committee are invited to approve the minutes of the meeting of 22 April 2021 (attached)
4. Finance: to receive Financial Reports
  - a. End of Year Report - Financial statements (attached)
  - b. Internal Audit Report (attached)
  - c. To view the Annual Governance Statement for signature at full Council. (attached)
5. To review and accept the Financial regulations. (attached)
6. To review Capital expenditure and Revenue reserves (attached)
7. To receive and review Section 137 grant applications
  - a. Kidlington Poppy Appeal – Hall hire discount (attached)
8. To consider extending the leases with the Kidlington Recreational Trust (attached)
9. To review and consider entering into a contract with an HR Consultancy (attached)
10. To review payment of allowances to Councillors and to VOTE on the agreement to pay them.
11. To review the Committee Terms of Reference (attached)
12. To consider the surrender of the lease between KPC and CDC regarding their office space at Exeter Hall (Lease and Deed of Surrender attached).
13. Date of next meeting: Thursday 9 September 2021 at 6.30 pm

4 June 2021

Rachel Faulkner  
Clerk to the Council

**Members of the public are encouraged to attend meetings of Kidlington Parish Council and its committees. Ten minutes are set aside at the beginning of each meeting to receive questions or statements from the public. These can be either spoken or written and must relate to items on the agenda of the meeting. Should a delegation wish to meet the Council they should appoint a spokesperson prior to the meeting. Written questions or statements should be sent in advance of the meeting to the Clerk (clerk@kidlington-pc.gov.uk, or by post), who will read them out at the meeting.**

**All members of the public intending to speak will be required to identify themselves. After the first ten minutes members of the public may only speak by invitation of the Chair. Minutes of previous meetings are available online: [www.kidlington-pc.gov.uk](http://www.kidlington-pc.gov.uk)**