

# Exeter Hall Price List

From 1 April 2024

Minimum of 3 hours hire for Main Hall, 2 hours for the Small Hall and the Pavilion

**Please note:** A £100 deposit is requested to secure your booking date. This will be used against your final invoice.

Larger events will also be required to pay a refundable damage deposit.

Room Hire Includes VAT	Mon-Thurs Until 6pm Per Hour	Mon-Thurs After 6pm Per Hour	Fri, Sat & Sun Until 6pm Per Hour	Fri & Sat 6pm – Midnight / Hourly (3 hr Min)	Sunday 6pm – 11pm / Hourly (3 hr Min)
Main Hall	£40.00	£55.00	£60.00	£495.00 / £85.00ph	£350.00 / £75.00ph
Small Hall	£30.00	£35.00	£40.00	£240 £45.00ph	£170.00 £40.00ph
The Pavilion	£30	Not available	30.00 until 4pm only	Not available	Not available

**VDU TV available £30 or full video conferencing equipment £60**

*Licensed bar available – Please ask for further information*

## Hire prices for Kitchen (Hired with Main Hall only)

KITCHEN	Full Day Hire Full use	Half Day Hire Full use	HOT WATER URN Includes Cups & Saucers only
Include VAT	£100	£50.00	Self Service, Customer to provide own T&Cs etc £20.00
<b>CATERING</b>			
Served Tea & Coffee up to 100 £100 up to 180 £145	Served Tea & Coffee with Biscuits up to 100 £140 up to 180 £160	Served Tea & Coffee with Pastries up to 100 180 up to 180 £220	Served Tea & Coffee with Cakes up to 100 £160 up to 180 £180

**Please note a Charge of 100% of the total bookings will be made for bookings cancelled less than one month prior to the date of the booking**

**Prices include any equipment required below – Please state when booking**

Projector & Screen, Whiteboard, Screen only, Flip chart, Public Address System and Microphones

**Its recommended that a site visit should be booked to discuss any layouts and equipment needed with our caretakers to ensure all needs are accommodated on the day**

If you require any further information please do not hesitate to contact us:

Tel: 01865 372143 or email [admin@Kidlington-pc.gov.uk](mailto:admin@Kidlington-pc.gov.uk)