

PARISH OF KIDLINGTON, OXFORDSHIRE

NOTICE OF INTERMENT IN KIDLINGTON (BICESTER ROAD) CEMETERY

- 1. First Name or Names and Surname of person to be buried _____
- 2. Home Address _____
- 3. Description (as to Profession, Trade, Etc. before retirement) of the person to be buried (if a minor, name & address of parents) _____
- 4. Age of person to be buried _____
- 5. Date of death (day, month & year) _____
- 6. Parish in which death occurred _____
- 7. Day of week, and date of month on which burial is to take place _____
- 8. Hour of the day at which the funeral will arrive at the Burial Ground _____
- 9. Name of Minister officiating _____
- 10. No. of Grave Space to be occupied Section _____ No. _____
- 11. Whether in consecrated or Unconsecrated ground _____
- 12. Whether the Exclusive Right of Burial is to be purchased, and, if so, name & address of Grantee _____
- 13. Size of Coffin Length _____ Head _____
Shoulders _____ Feet _____

Name of Applicant/next of kin. _____
 Address (in full) _____

I confirm that I have received and agree to the attached copy of the Rules and Regulations Governing Kidlington (Bicester Road) Cemetery.

SIGNATURE OF APPLICANT _____
 Name of Funeral Director. _____
 Address in full _____

N.B. Burials in the Cemetery are double depth graves, even if only a single grave if required.

*KIDLINGTON PARISH COUNCIL***RULES AND REGULATIONS GOVERNING KIDLINGTON (BICESTER ROAD) CEMETERY****General Guide**

As someone who has recently been bereaved you will want the burial to be conducted in a dignified and sensitive manner. Equally you will want any memorial you wish to have to be appropriate to your memories, and durable in the long term.

Everything in a cemetery from the memorial stones to the trees and shrubs should be a matter for care and consideration. For many people a cemetery and garden of remembrance is a place where they can return time and time again to remember loved ones, family and friends. Most people find they need the cemetery to be a quiet and thoughtful place. To ensure this is the case for Kidlington, the Parish Council has a duty to ensure the regulations about the appearance, safety and maintenance of memorials are upheld.

This is a lawn cemetery: except the Memorial Stones specified below, the entire burial area is covered in grass. The Council has a duty to ensure that individual graves and the Cemetery as a whole remain a pleasant, dignified and safe environment for the long term. It has to be strict in the application of the rules in order to protect the interests of all. Three areas of regulation are particularly important

1. Memorial stones. Vertical memorial stones are regulated for reasons of safety and appropriateness and the regulations governing these must be followed. It is important that grass can be cut around them. Fencing and other surrounds delineating the burial plots are prohibited by the regulations as they make regular maintenance extremely difficult and lead to untidy plots. Only flat stones or kerbstones flush with the ground are permitted. Where kerbstones are used, the space inside them must be grassed; stones and shingle are not permitted. Some exceptions apply to the children's area.

2. Planting and flowers. Only cut flowers may be left at the graveside in the specified position and receptacle, and must be removed when withered and dying; if not the burial ground starts to look neglected. Artificial flowers and artificial wreaths are not permitted since they would be in conflict with the natural surroundings of trees and shrubs. Planting is also not permitted. Floral tributes associated with the funeral are permitted immediately after burials.

3. Additional objects. A pleasant and tranquil environment also needs to be uncluttered. **Lights, balloons, windmills, chimes, ornaments etc. are not permitted** and are not appropriate to natural surroundings. They might be considered intrusive to other visitors and will be removed. We understand that in the case of the death of a child, mourners may wish to leave ornaments and mementos on the grave after burial. These can be left for a short period following burial. After that they tend to deteriorate due to weathering and must either be removed by the family or if not will be removed by the Council.

The Parish Council will always want to work with families about these matters and is always willing to answer any questions you might have. Once again, the only purpose of having the rules and regulations is to ensure, for the sake of all Kidlington families, that the cemetery is a pleasant, tranquil and dignified environment for contemplation and remembrance, and remains so for the long term.

Rules and Regulations

1. Plans of the Cemetery, showing the divisions into consecrated and unconsecrated portions and sections thereof, are deposited at the office of the Clerk of the Council, Exeter Hall, Oxford Road, Kidlington, where a copy of the List of Fees and all other information may be obtained upon application. In all sections a person may purchase and have an exclusive right of burial therein for 75 years. A Deed of Grant will be furnished in respect of each space purchased.
2. Due to lack of suitable land for burials, the Kidlington Cemetery is specifically for the interment of Kidlington and Gosford & Water Eaton residents. The Parish Council recognises that persons with a very strong association i.e. having previously lived in the village for many years or have children or parents currently living in Kidlington or Gosford & Water Eaton may wish to be buried locally. Relatives of those with such an association are able to apply to the Parish Council through the funeral director for the deceased to be buried in the Kidlington Cemetery. Double fees will be charged.
3. A person who purchases the right of burial in any section shall not convey, assign or transfer such right without the sanction of the Parish Council having first been obtained, but any person having purchased such rights shall be at liberty to inter therein a body on payment of the appropriate fee.
4. Every person who in the cemetery buries a body in a grave space shall pay to the Parish Council, as a charge for the use of the cemetery, fees in accordance with the Scale of Charges fixed by the Parish Council.
5. Each grave space in the cemetery shall be 7ft. x 3ft. The Parish Council will provide a larger space for larger than normal coffins where the deceased person is unusually tall or wide. However, the Parish Council cannot accommodate caskets etc. that are larger than the normal where the deceased is normal size. All graves shall be turfed over by the Parish Council. No permanent mounds will be allowed. In due course mounds remaining after interment will be levelled in order that mowing machinery can be operated without hindrance.
6. Memorials in the form of headstones, footstones, kerbstones and flat stones are permitted. Headstones must not exceed 3ft. in height. Flat stones or kerbstones must be flush with ground level and not exceed 7ft x 3ft. Where kerbstones are used the space inside them will be turfed by the Council. In the Garden of Remembrance sections 1, 2 and 3 flat or wedge cremation tablets only are allowed to a maximum size of 15" x 15" x 4" high. Any person wishing to erect a memorial must obtain permission from the Clerk of the Council and submit a drawing showing the form and materials, together with a copy of the inscription intended to be cut thereon for approval by the Parish Council. Every person erecting a memorial shall pay to the Parish Council for the privilege of doing so the fees in accordance with the scale set forth in the List of Fees. Fees are payable in advance. Memorials must be kept in repair by the owners. No memorials are permitted on a grave space unless the exclusive right of burial therein has been acquired.
7. Flower vases must be specifically designed memorial or cemetery vases; they may not be glass because of the danger of breakage. They shall be placed at the base of any headstone or at the head of the grave and not in the middle thereof, so as not to hinder the cutting of grass. If fresh flowers are to be placed on a grave they must be in such a vase. Nothing may be planted in graves. **No additional objects, for instance pot plants, surrounds, toys, statues, ornaments or solar lights, are permitted to be placed on graves.** Fresh floral tributes and fresh wreaths associated with the funeral are permitted on the grave immediately after burials. Fresh flowers and fresh wreaths will always be permitted after the headstone is erected provided they are restricted to the headstone vase or the headstone plinth.

8. In the case of any items not previously authorised, the Council reserves the right to clear and reinstate any grave following the planting of any gardens, trees and shrubs or the placing of any objects or surrounds.
9. The Cemetery includes a dedicated Children's Area. Any permanent memorials or objects must have the Council's permission and conform to the cemetery rules. Lights, balloons, windmills and chimes are not permitted, but the Council will not seek to remove other temporary decorations and mementos for a reasonable period, and as long as they are maintained in good order and do not obstruct the general maintenance of the cemetery. Otherwise the Council will ask for them to be removed, and if necessary may take steps to remove them. In addition children's graves may include a raised kerb the width of the headstone and not more than 18 inches in front of it. The raised kerbstone must be of durable stone similar to the headstone, the inside to be filled with granite chips or similar which must be a neutral colour such as black, grey, beige, etc. Coloured stones are not permitted; the design and materials must be approved by the Council and must be in keeping with the character of the cemetery. The purpose of this is to permit the placing of mementos in good condition. This arrangement will only be permitted in the area defined for children's graves. All other regulations will apply to these graves.
10. Dogs will not be allowed on the cemetery, except on a leash.
11. Any person who shall wilfully destroy or injure any building, fence, gate, post, railing, wall, road or approach in connection with the Cemetery, or destroy, or injure any tree, shrub or plant, or wilfully destroy, injure or deface any stone or inscription or do any wilful damage, or commit any nuisance in the Cemetery is liable to forfeit to the Parish Council on summary conviction, a fine in accordance with the Local Authorities Cemeteries Orders, 1977, or the Criminal Damages Act, 1971.
12. It is requested that dead flowers and other litter be deposited in the dustbins or space provided for the purpose. All dead flowers and wreaths will be removed if left on a grave for an unduly long time.
13. The Parish Council reserves the right from time to time to make any alterations in the foregoing rules.

For further information or any queries, please contact the Parish Council at the address below. Rachel Faulkner

Clerk of the Parish Council
Exeter Hall
Oxford Road
Kidlington
OX5 1AB
Tel. 01865 372143

Email community@kidlington-pc.gov.uk

Date: 1st May 2018

SCHEDULE OF BURIAL CHARGES FOR KIDLINGTON CEMETERY
Prices from 01/05/18
(All charges are exempt from VAT)

Part 1 – Interments	
1. Digging	£610.00
(i) double depth grave (flat rate current fee paid to contractor)	
(ii) re-open to second interment in grave	£400.00
2. For the interment in any grave:	
(i) of the body of a still-born or a child not exceeding 1 month	Nil
(ii) of the body of a child whose age at the time of death exceeded 1 month but did not exceed 12 years	£40.00
(iii) of the body of a person whose age at the time of death exceeded 12 years (Including turfing after interment)	£175.00
3. For the interment of cremated remains in a Garden of Remembrance including digging	£90.00
4. An additional interment of cremated remains	£90.00
Part 2 - Exclusive Right of Burial in Earthen Graves	
1. For a child under 12 years of age Exclusive Right of Burial for 75 years	£90.00
2. For a person over 12years of age Exclusive Right of Burial for 75 years 7ft x 3ft	£200.00
3. For a person over 12years of age Exclusive Right of Burial for 75 years – cremated remains/ashes	£100.00
Part 3 - Monuments and Monumental Inscriptions	
For the right to erect or place on a grave in respect of which the exclusive Right of Burial has been granted (subject to the approval of Kidlington Parish Council)	
1. A flat stone or wedge (max height 4")	
(a) 15" x 15" only in the Garden of Remembrance	£66.00
(b) A flat stone not exceeding 7ft x 3ft and to be flush with ground level	£76.80
(c) Kerb stones not exceeding 7ft X 3ft to be flush with ground level	£76.80
(d) Kerb stones enclosing two graves to be flush with ground level	£112.40
2. (a) A headstone not exceeding 3 ft in height	£112.80
(b) A headstone not exceeding 3 ft in height for a child up to the age 12	£56.40
3. A tablet or monument in the form of a vase.	£40.80
4. For each inscription after the first	£ 28.80
1. Every search covering a period of not more than 1 year	£24.00
2. Every search covering a period of more than 1 year for the first year with 50p for every additional year	£24.00
3. Every certified copy of an entry of burial in the Register Books	£24.00
Non-parishioners who have had a connection with Kidlington - other than from Gosford & Water Eaton - double fees with the exception of contractor's digging fees - Kidlington and Gosford & Water Eaton residents spending a period in residential care outside the parish for health reasons may still qualify for a concession.	

PLEASE NOTE THAT ALL GRAVES WILL BE DUG TO DOUBLE DEPTH IN KIDLINGTON CEMETERY.
THIS IS A LAWN BURIAL GROUND. GRAVES WILL BE TURFED. (May 2018)