



## **Bicester Road Cemetery, Kidlington**

Kidlington Parish Council owns and maintains the lawn cemetery on Bicester Road. We strive to provide an attractive and peaceful burial ground for the residents of Kidlington, Gosford and Water Eaton.

The cemeteries are managed in accordance with the Local Authorities' Cemeteries Order 1977 under which burial authorities are responsible for maintaining statutory burial registers and grave plans, establishing rules and regulations relating to the management of the cemeteries and the memorials permitted with them and setting fees for burials and memorials.

The regulations include the statutory requirements contained within the Local Government Act 1972 and the Local Authorities Cemeteries Order 1977 together with any other relevant legislation that governs this service.

### **Cemetery Records**

The Council maintains records of all burials in our cemeteries.

Kidlington Parish Council reserves the right to make alterations or additions to these Rules and Regulations and their Fees and Charges.

### **Rules and Regulations**

Only residents of Kidlington, Gosford or Water Eaton can be buried at Bicester Road Cemetery. The Council will consider requests from persons with a strong association to the villages such as children or parents living here or those who have moved away. In these cases, double fees will apply.

### **Reservations and Allocations**

Next of kin of a family member to be buried in the cemetery can reserve one plot, at the time of burial, adjacent to the proposed grave if it is available. It is not possible to reserve graves except in these circumstances.

The allocation of a new grave space is managed by the Parish Council office; burials will only be allowed in designated areas previously laid out for burials.

Plans of the cemetery showing the division of consecrated and unconsecrated sections are available at the office of the Council at Exeter Hall, Kidlington.

### **Exclusive Rights of Burial**

This refers to the purchase of the exclusive right of burial in the grave space and not the purchase of the land itself. This means that you do not own the land but have the exclusive right to say who can be buried in the grave.

In accordance with The Local Authorities Cemeteries Order 1977 all burial rights are issued for a fixed period. Kidlington Parish Council currently issues them for a period of 75 years, from the date of issue, and you have the option to renew the rights at the end of this period.

When you purchase burial rights you are issued with a Grant of Exclusive Right of Burial with details of the grave number and its location. These rights cannot be transferred to another person without the sanction of the Parish Council.

### **Burial Excavation Procedures**

When you arrive at the cemetery for a burial the grave will already be excavated and dressed with artificial grass matting. Cemetery Grounds Maintenance staff will remain discreetly in the background whilst the burial takes place and once the mourners have left the graveside will begin to backfill the grave using soil that has been placed nearby.

On completion the soil will be mounded and any floral tributes placed on top of the soil, a marker detailing the name of the deceased and the grave number will be placed at the head of the grave.

### **Grave reinstatement**

In the weeks and months following a burial the soil will compress and the mound will reduce. Once the soil has settled we will ensure that the grave is levelled before grass seed or turf is applied.

To enable future maintenance, shrubs, trees or flowers are not permitted to be planted on any grave space nor are gravel or stone chippings, fencing or other surrounds allowed.

Please do not place vases, pots, or other objects or ornaments in the centre of the grave. You can place items at the head of the grave on the plinth or just in front of it.

Unfortunately, items that do not conform to the rules will be removed by Council staff.

### **Memorials for Graves**

Memorials in the form of headstones or flat stones are permitted.

The maximum overall size of a headstone in the lawn cemetery (inclusive of the foundation stone and plinth) should not exceed 3ft in height (91.44cm) and 3ft in width. (91.44cm).

Flat stones are permitted provided they are fitted flush with ground level and do not exceed the grave space of 7ft (213.36cm) x 3ft (91.44cm).

### **Memorials for Cremations: A flat stone or wedge**

The maximum overall footprint of a cremation stone in the lawn cemetery, inclusive of the foundation stone, should not exceed 18" (45cm).

The memorial stone itself should not exceed 15" (38.1cm) x 15" (38.1cm) and the max height (rise) of 4" (10.16cm)

**Additional items on graves**

The Council asks that items such as flashing lights, balloons and wind chimes are not placed on graves as these disturb the tranquillity of the burial ground for other visitors.

**Dogs**

Dogs must be kept on a lead at all times whilst in the cemetery and owners are required to be considerate of the bereaved and other cemetery users and clean up after their dog.

**Amended: 1.9.2020**

**Rachel Faulkner/Clerk, Kidlington Parish Council**

**SCHEDULE OF BURIAL CHARGES FOR KIDLINGTON CEMETERY**  
**Prices from 01/09/2020**  
**(All charges are exempt from VAT)**

<b>Part 1 – Interments</b>	
Grave Digging – undertaken by Oxford City Council – Funeral Directors to contact to check availability	
1. For the interment in any grave:	<b>Nil</b>
(i) of the body of a still-born or a child not exceeding 1 month	
(ii) of the body of a child whose age at the time of death exceeded 1 month but did not exceed 12 years	<b>£40.00</b>
(iii) of the body of a person whose age at the time of death exceeded 12 years (Including turfing after interment)	<b>£190.00</b>
2. For the interment of cremated remains in a Garden of Remembrance including digging	<b>£110.00</b>
3. An additional interment of cremated remains	<b>£110.00</b>
<b>Part 2 - Exclusive Right of Burial in Earthen Graves</b>	
1. For a child under 12 years of age Exclusive Right of Burial for 75 years	<b>£100.00</b>
2. For a person over 12 years of age Exclusive Right of Burial for 75 years 7ft (213.36cm) x 3ft (91.44cm)	<b>£260.00</b>
3. For a person over 12 years of age Exclusive Right of Burial for 75 years – cremated remains/ashes	<b>£160.00</b>
<b>Part 3 - Monuments and Monumental Inscriptions</b>	
For the right to erect or place on a grave in respect of which the exclusive Right of Burial has been granted (subject to the approval of Kidlington Parish Council)	
1. A flat cremation stone or wedge (max height/rise of 4”) in the Garden of Remembrance 15” (38.1cm) x 15” (38.1cm) only in the Garden of Remembrance	<b>£80.00</b>
2. A memorial headstone for a grave 7ft (213.36cm) x 3ft (91.44cm)	
(i) A headstone not exceeding 3ft (91.44cm) in height	<b>£120.00</b>
(ii) A headstone not exceeding 3ft (91.44cm) in height for a child up to the age 12	<b>FOC</b>
(iii) A flat stone not exceeding 7ft (213.36cm) x 3ft (91.44 cm) and to be flush with ground level	<b>£100.00</b>
3. A tablet or monument in the form of a vase.	<b>£50.00</b>
4. For each inscription after the first	<b>£30.00</b>
<b>Part 4 – Transfer of Exclusive Rights of Burial</b>	
1. Transfer of Deed for each grave – including a search through historical records	<b>£40.00</b>

**THIS IS A LAWN BURIAL GROUND. GRAVES WILL BE SEEDED OR TURFED**

Non-parishioners who have had a connection with Kidlington - other than from Gosford & Water Eaton - double fees **with the exception of contractor’s digging fees** - Kidlington and Gosford & Water Eaton residents spending a period in residential care outside the parish for health reasons may still qualify for a concession.