**Item 9 - Proposed Committee Structure**

P&F committee discussed the proposed changes to standing committees and recommended the following:

Full Council to continue to meet 6 times each year. The statutory requirement is for a minimum of 4 meetings per year.

**Standing Committees:**

Finance and Assets
To deal with all financial matters of the council and have an overview of council assets and resources, land and buildings. To recommend a budget to be taken to council for agreement. Provision of financial advice to all committees.
It was undecided whether this committee should include playgrounds and burial grounds

Community
To deal with project proposals and community initiatives brought forward, eg design for recreation facilities/playgrounds. Green spaces with reference to tree policy, events, natural environment and biodiversity.
It was recommended that S137 Grants are considered by this committee.

Development and Strategy / Place Building/Policy
All planning matters. Strategic direction of council, review and agree action plan for implementation of aims/objectives/values. Public Realm, Public Art, cycle routes, walkways, alleyways, transport, place making, associated discussions with other authorities.
To deal with review and initiation of all policy documents and any strategy documents raised as a result.

**Sub Committees**:
Personnel – Acting for and reporting to Full Council.
Exeter Close – Reporting to Full Council.

Working Groups:
NEW – Advisory Group - Previous Chairs/Vice Chairs, retention of knowledge. Advice for newer Councillors. It was recommended that advice for newer Councillors, rather than through a WG, should be through a buddy system for new councillors where they can seek advice from more experienced members.
Skate Park – Reporting to Community
Communications – Reporting to Full Council.
Cherwell Collective- Reporting to Community. This group will probably not be needed after 1 April.
Allotments – Reporting to Community.
Local Plan – Reporting to Development and Strategy.
Complaints and Appeals – Reporting to Full Council.
Environment – reports to Community – may not be required

All standing committees and working groups to be mindful in decision making and action plans of KPC environmental aims and strategy and of social and physical effects of climate change