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Bid Proposal Kidlington Parish Council

Introduction: Following a meeting with Councillors on 19 February I have been asked to set out proposals for working with Kidlington Parish Council to identify core values, aims and objectives.

Project summary:

Phase 1. Two three hour workshops to which all Councillors will be invited. The first workshop will seek to establish Purpose, Values and Vision. The second will consider Strategic Projects, Deliverables and Targets. A report will then be produced for internal use by the Council.

Phase 2. If required. The production of the text for a Strategic Plan for publication and possible consultation. Photos, design and printing to be arranged locally by the Clerk.

Project milestones:

Phase 1. The two workshops to be held about one week apart at times that suit the majority of Councillors. A report to be produced within one week of the completion of the second workshop. 4 Consultancy days at £450 per day.

Phase 2. A draft Strategic Plan to be produced within two weeks of commissioning**.** Up to 3 consultancy days at £450 per day.

My experience:

- Eight years running my own consultancy company advising Town and Parish Councils on a range of issues. Most recently Abingdon Town Council (Clerk/CEO Cherie Carruthers) but also Sutton Coldfield Town Council (CEO Olive Burns) and Chipping Norton Town Council (Clerk/CEO Luci Ashbourne). All three would be willing to provide references.
- Twelve years as a Town Clerk in West Oxfordshire where I completed a number of Strategic Planning and Community Consultation exercise.
- 20 years in the Civil Service in a range of positions advising Ministers in the Departments of Environment, Transport, Education and the Cabinet Office

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